The Journey Expo Phoenix 2017 **Booth CONTRACT**

A Mind, Body & Soul Expo **October 14 & 15** **EMBASSY SUITES PHOENIX BILTMORE**
2630 E. Camelback Rd.
Phoenix, AZ 85016

Dear Vendor,
Thank you for your interest in **the JOURNEY** A Mind, Body & Soul Expo. Please read and sign **Contract Acknowledgement**. Please **print legibly in all boxed areas.** Attach a business card or brochure for each vendor that is sharing a booth. Mail this form with all attachments to:

The Journey **Phone: 440-223-1392** **or Email: info@thejourneymag.com**
111 Villa Dr.
Pittsburgh Pa. 15214

Contact Information (Please Print Legibly)

Business Name _____

Contact Person _____

Address _____

City/State/ ZIP _____

Phone _____

Email Address_____

Other Vendors_____

Electricity _____Mini-Lecture _____Booth Number _____
(Booth # will be assigned)

For mini-lectures, please email the title of your talk with a small paragraph, **(7-8 SHORT sentences)**, bio **(3-4 SHORT sentences) in a word doc attachment and a pic – hi resolution jpg. It is best that you send this at the time of signing your application.** Due to time and space limitations mini –lectures will be limited to ½ hour and be allocated on a **first come first serve basis.** Some 1 1/2 hour workshop spaces are available, please call Clyde at 440-223-1392 for details. **Information must be received no later than August 1 to be included in the program. Please send to info@thejourneymag.com**

Booth Title (for program)
40 character limit – 1 letter, space, or period per line

_____ _____ _____ _____ _____ _____ _____ _____ _____ _____

_____ _____ _____ _____ _____ _____ _____ _____ _____ _____

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BOOTH COST & DEPOSIT
(Please fill in ALL blanks)
(# of Booths)

8 x 8 - $275 x ___ = _____

Bodyworkers Booth or Readers Booth - $175 x ___ = _____

Workshop - $150 = _____

Electric - $35 x ___ = _____

Total - _____

Less Deposit ($100) _____

Balance Due _____
(By Aug 1, 2017)

Paid by: Check# _____ Cash____

Credit Card

MC OR VISA _____

Expiration _____CVC_____

Category (please circle 1 or 2)
Art/Music Bodywork Books Crystals/Jewelry

Crafts/Gifts Holistic Products Holistic Services

Intuitive Nutrition Other_____

VENDOR CANCELLATION POLICY: In the event the VENDOR should cancel the Vendor Contract, a/k/a the application, there is an automatic one hundred dollars ($100.00) non-refundable administration fee in any scenario. The cancellation request must be in writing via email to ClydeChafer@yahoo.com or USPS mail to Attention: Clyde Chafer, The Journey, 111 Villa Dr., Pittsburgh, PA 15214. The email date and the USPS postmark will determine the date. An email reply from Clyde Chafer will confirm that your cancellation request has been received. If you don't get the email, please contact Clyde promptly or time will lapse.

Cancellations 6 months or more in advance: The refund is the amount paid minus one hundred dollars ($100.00) non-refundable administration fee.
Cancellations 3 months to 6 months in advance: The refund is 50% of the amount paid minus one hundred dollars ($100.00) non-refundable administration fee.
Cancellations 3 months to 1 month in advance: The refund is 25% of the amount paid minus one hundred dollars ($100.00) non-refundable administration fee.
Cancellations 1 month or less: Non-refundable.

I acknowledge that I have read the Journey Expo booth rental contract and agree to abide by the terms and conditions of this contract. I agree as the contact person, to be responsible for payments and for informing all helpers and other vendors in the booth the terms and conditions. I agree to ask the Journey approval before inviting any other vendors to share the booth. I agree to inform the Journey of any change of address, and acknowledge that if I cannot be reached, I risk losing my booth and forfeiting my deposit. I agree to make final payment, or other arrangements with the Journey, by **Aug 1, 2017** or my booth will be reassigned and I will forfeit my deposit.

Signature of Vendor or Contact Person_____ **Date**_____